



# AmeriCorps Direct Enrollment Application

## 2023-2024 Civic Leadership & Engagement Corps

***Serve your campus & community & earn a \$1,459 or \$1,824 Education Award!***

Are you interested in earning an education award for service you are completing this academic year? Funding is available if you are participating in a practicum, internship, work study, or volunteer experience in one or more of the following issues areas:

- 1) **Academic Engagement & Success - K-12 or College/University Students** (ex: academic coaching, college/career readiness, support services, workforce development, service-learning, after-school programs, parent engagement, literacy, re-entry)
- 2) **Food Security & Basic Needs** (ex: outreach, referrals, gardens, food pantries)
- 3) **Medical & Mental Health Services** (ex: outreach, referrals, counseling, case management, direct care)
- 4) **Environmental Stewardship - Environmental Education** (ex: education/training, service learning, and outreach interventions to people impacted by environmental degradation and/or climate change *(Beneficiary for this focus area is public and/or tribal lands)*)
- 5) **Environmental Stewardship - At-Risk Ecosystems** (ex: fire mitigation, invasive species removal, debris removal, plant establishment) *(Beneficiary for this focus area is public and/or tribal lands)*

**Note that your service must primarily serve people from low-income, underrepresented, and/or marginalized backgrounds, except for environmental stewardship which must serve public or tribal land.**

### YOU CAN EARN:

- **\$1,459.26** if you complete at least **300 hours** of service.
- **\$1,824.07** if you complete at least **450 hours** of service.

*You can earn an Education Award for both paid and unpaid positions. Upon completion, your Education Award can be used to pay for future educational expenses and eligible student loans. See the [Segal AmeriCorps Education Award webpage](#) for more information. For alternative ways to use the Education Award, see [The Purpose Confluence](#).*

***If interested, please complete the following pages of this application and return to [amy.brown@wwu.edu](mailto:amy.brown@wwu.edu).***

***Please submit at least 2-3 weeks prior to your planned start date.*** (See last page for a full timeline of next steps after submission.)



## STEP 1: APPLICANT INFORMATION

Legal Name

Preferred Name

Preferred Personal Pronouns (optional)

Email Address

Phone Number

Institution (attending or attended)

Date of Birth

Current Mailing Address *(if selected, your AmeriCorps t-shirt & gear will be mailed to this address)*

Permanent Address

## STEP 2: ELIGIBILITY

All members serving in the program must meet eligibility requirements. Please check the boxes to indicate you satisfy the following eligibility criteria:

- I am a citizen, national, or lawful permanent resident alien of the United States
- I am 18 or older
- I have an AA/BA or some college
- I agree to a National Service Criminal History Check and do not have a sexual offense or murder conviction (other offenses may also prohibit participation and are determined on a case-by-case basis)
- I am not concurrently enrolled in another AmeriCorps program
- I commit to serving 100% of my service hours
- The organization I am serving at is a nonprofit, school, or government agency and my service will take place in Washington or Idaho
- My service is an internship, work study, practicum, or volunteer experience, not a side-job or full employment. (Paid positions are permitted.)

***If you did NOT check all of the boxes above, you are not eligible to participate in this program. If you did check all the boxes above, please continue completing the form.***



**Please tell us if you have previous AmeriCorps experience:**

- I do not have any previous AmeriCorps experience.
- I have completed previous AmeriCorps service terms or I am currently enrolled in AmeriCorps.
  - o If yes, how many terms have you served?
  - o What was the length (# of hours) in the previous terms that you served?
  - o *If you have already served 2 or more full-time (1700 hour) terms, you are not eligible to earn an education award in this program.*
- I was released for cause from a previous AmeriCorps program or position.  
*If you were released for cause from a previous AmeriCorps program or position, you may not be eligible to serve in this program. Contact the Program Director to discuss specific circumstances: [amy.brown@wwu.edu](mailto:amy.brown@wwu.edu)*

**STEP 2: PROJECT & POSITION DESCRIPTION**

**Which position term length are you interested in serving?**

300-hour term (earning \$1,459.26)

450-hour term (earning \$1,824.07)

**FOCUS AREA:**

**Preferred Start Date (to begin your term of service):**

*Note: Do not put start dates before date submitted. Actual start date will be after you are enrolled & dependent on completion & passing of National Service Criminal History Check which typically takes 1-3 weeks. You cannot "backfill" hours already served.*

**Expected End Date (to complete your term of service):**

*Note: Make sure you can complete your full term of service (300 or 450 hours) between your start and end dates given your expected service schedule!*

**Expected Service Schedule:** (e.g., hours per week, be as specific as possible, make sure you can fulfill 100% of your service hours!)

**Service Location:** Please provide the following information about where you will be serving.

Site Name (organization):

Site Location (address):

Supervisor Name:

Supervisor Email:

Supervisor Phone:

**Project Description:** Please describe the program, project, and/or service you will be doing and if you have a separate description of your position. Attach a copy of your internship or work study position description.



**Project Goals & Objectives:** Please list at least 3 goals and objectives of your service (for the population served).

**Beneficiary:** Who will you be serving? To be eligible, CLEC AmeriCorps projects must target low-income, underrepresented, and/or marginalized students, their families, and community members. Environmental Stewardship projects must target public and/or tribal lands.

**Duties & Responsibilities:** List the activities that you will be completing and steps for how you will accomplish program objectives.

**Project Outcomes:** List at least 3 outcomes you expect to occur as a result of your service for the beneficiary listed above.

### STEP 3: PROFESSIONAL DEVELOPMENT GOALS

1. What personal, professional, or academic goals are you intending to complete by participating in this service experience?

2. Which of the following professional development activities most interest you (check all that apply):

- |  |   |
|--|---|
| <input type="checkbox"/> Networking opportunities                        | <input type="checkbox"/> Interviewing prep or tips            |
| <input type="checkbox"/> Guest speakers on topics relevant to my project | <input type="checkbox"/> Graduate school information and tips |
| <input type="checkbox"/> Resume or cover letter assistance               | <input type="checkbox"/> Other (please describe):             |



## STEP 4: REVIEW MEMBER SERVICE AGREEMENT & SUBMIT APPLICATION TO WACC

Before submission, please review the [2023-24 Member Service Agreement](#).

*Please ensure that all requested information above is complete before submission. Incomplete applications will not be reviewed and will delay enrollment and potentially your ability to complete your term of service by your end date.*

**Email 1) this application and 2) a copy of your internship or work study position description to [amy.brown@wwu.edu](mailto:amy.brown@wwu.edu) at least 2-3 weeks prior to your planned start date. \*\*Please have the subject title read "CLEC AmeriCorps Direct Enrollment Application."\*\***

### Timeline of Next Steps:

- 1) WACC staff will send notification of approval or if revisions/clarification needed.
- 2) Once approved, we will email you a Site Agreement to be signed by your site supervisor.
- 3) You must then contact your supervisor to ask them to serve as your AmeriCorps supervisor.
  - a) Share your application with them for review.
  - b) Have your supervisor sign and submit the Site Agreement.
  - c) Email the completed and signed Site Agreement to [amy.brown@wwu.edu](mailto:amy.brown@wwu.edu).
- 4) WACC will reach out to you to begin the enrollment process including background checks and schedule the online orientation (self-directed, 30-60 minutes) for member and supervisor.

Once you are enrolled in the program and begin your service, you will:

- Complete and submit time sheets and program data twice per month
- Complete an end-of-service progress report and exit form
- Receive an end-of-term evaluation from your supervisor

**By signing below, I acknowledge that my application is complete and that the information I have provided is true to the best of my knowledge. I have also read and understand the [2023-24 Member Service Agreement](#).**

Signature

Date

Name

**Questions?** Contact the AmeriCorps Program Director at: [amy.brown@wwu.edu](mailto:amy.brown@wwu.edu)

Washington Campus Coalition for the Public Good is an Equal Opportunity/Affirmative Action enroller of AmeriCorps service volunteers. Members of ethnic minorities, disabled veterans, veterans of the Vietnam era, recently separated veterans, persons of disability, and/or persons aged 40 and over are encouraged to apply. WACC only enrolls U.S. citizens, U.S. naturalized citizens, or lawful permanent residents of the United States. All new members must show service eligibility verification as required by the U.S. Citizenship and Immigration Services and must satisfy the National Service Criminal History Check eligibility criteria by 45 CFR 2540.202.

***Thank you for your service to your community and your interest in Washington Campus Coalition for the Public Good's CLEC AmeriCorps program!***